



Emporia Recreation Commission
313 W. 4th Ave.
Emporia, KS 66801
(620) 340-6300

Our policy is to provide equal employment to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, physical, or mental handicap or veteran status.

Last Name: _____ First Name: _____ Date _____

Permanent Address: _____ City: _____ State: _____ Zip: _____

Day Phone: _____ Evening Phone: _____ Cell Phone: _____

Present Address: _____ City: _____ State: _____ Zip: _____

Please write in the positions you are applying/interested in (job list on back)

1. _____ 2. _____ 3. _____

If applying for a lifeguard position, do you have your lifeguard certifications? Y N

Have you worked for Emporia Recreation Commission before? Y N If yes, when/what position did you hold?

Do you plan on working another job? Y N If yes, please explain _____

How many hours per week would you prefer to work? (Circle One) **10 hrs. or less / 10-20 hrs. / 20-30 hrs. / 30 + hrs.**

Are you authorized to work in the United States on an unrestricted basis? Y N

Have you ever been convicted of a felony? Y N

Emergency Contact Information

In case of emergency, please notify: Name: _____ Phone: _____

Education	High School	College/University
School Name and Location		
Diploma/Degree		
Extra Curricular Activities		

Please indicate starting and ending dates: Start date: _____ End date: _____

Please list any days you will need off and write the dates and reasons below:(Vacation, School Activities, or Other Work Schedule) _____

Summarize special job-related skills and qualifications acquired from employment or other experience:

Employment History Please list most recent job experience OR personal reference if no prior job experience.

Business Name: _____ Phone: _____
 Supervisor/Reference Name: _____ Employed from: _____ to _____
 Job Title/Position: _____ Reason for leaving: _____
 Starting Wage: _____ Ending Wage: _____
 Work Performed: _____

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Positions Available

Recreation Center	Programs	Wellness	Aquatics	Facility Maintenance	Officials/Referee
Building Supervisor	Program Instructor	Fitness Room Worker	Lifeguard	Recreation Center Maintenance	Tackle Football Official Flag Football Official
Game Room	Rec Xtra Counselor	Fitness Instructor	Water Fitness Instructor	Jones Aquatic Maintenance	Adult Volleyball
Control	Intermediate Counselor		Swim Lesson Instructor	Lawn Mower	Adult Basketball Referee Youth Basketball Referee
Clerical	Summer Scape Counselor		Cashier/Concession Manager	Ground Maintenance (Soccer, Ball Fields, Football)	Adult Softball Umpire Youth Softball Umpire Jr. League Baseball Ump Youth Baseball Umpire
	Camp Wilson Counselor		Cashier/Concession Jones Aquatic Center		Soccer Official
			Aquatic Manager		

Sports

Tackle Football Supervisor	Youth Volleyball Supervisor	Baseball/Softball Supervisor	Track Supervisor
Tackle Football Instructor	Youth Volleyball Instructor	T-Ball Supervisor	Track Instructor
Flag Football Supervisor	Youth Basketball Supervisor	Coach Pitch Supervisor	BB/SB Diamond Manager
Flag Football Instructor	Youth Basketball Instructor	Baseball/Softball Instructor	Golf Instructor
Soccer Supervisor	Instructional Basketball Supervisor	Start Smart Instructor	Scorekeeper
Soccer Instructor	Instructional Basketball Instructor		Concessions

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. This organization is hereby authorized to make any investigations of my prior education, driving, and employment history.

I understand that employment at this agency is "at will" which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I hereby acknowledge that I have read and understood the above statements.

SIGNATURE: _____ **DATE:** _____